

Pushmataha Hospital

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MINUTES OF THE BOARD OF TRUSTEES

A **Regular** Meeting of the Board, of Trustees of Pushmataha County/Town of Antlers Hospital was held on Monday, July 26, 2010 in the Conference Room of the Hospital pursuant to public notice. Chairman Bruce Lawless called the meeting to order at 1:00 P.M. The roll was called and the following were in attendance: Chairman, Bruce Lawless; Trustee, Robert Tucker; Trustee, Martin Tucker. Others present: Mark Rogers, CEO; Betty Brand-Bailey, RN; Jauquetta Trotter, QA; Home Health Administrator, Mrs. Trish Ford, RN; Joyce Brooks, Auxiliary; Members Absent: Vice Chairman, James Branam; Trustee, John Cocke; Stephen Poe, CFO.

Consideration of Consent Agenda – Mr. R. Tucker made a motion to approve all items on the Consent Agenda, Mr. M. Tucker seconded the motion.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
 NAY: None.

Motion Carried.

Financials – Mark Rogers, CEO - Stephen Poe, CFO, was absent and Mr. Rogers presented and discussed June's financials to the Board. Mr. R. Tucker made a motion to approve the financial reports, seconded by Mr. M. Tucker.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
 NAY: None

Motion Carried.

Clinical Services Report – Betty Bailey-Brand, RN – Mrs. Brand-Bailey presented the monthly clinical services report and updated the board on the progress of the Stroke Center Certification and related training. She additionally presented the current status of nursing, ER, and OR. Review and approval of new forms for use were coordinated via Med Staff and presented. Mr. R. Tucker made a motion to approve the clinical services reports and forms, seconded by Mr. M. Tucker.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
 NAY: None

Motion Carried.

Home Health Report – Trish Ford - Mrs. Trish Ford, Home Health Administrator briefed census has grown steadily. The agency had a loss for the month. The agency continues to work with the new Advantage Extended Care Program to service a growing population. Ms. Brittany Mills will be doing our marketing now and has begun training and accepted the position along with helping with credentialing in administration. Wound care and indigent care patients continue to be a challenge of our agency as part of the hospital and the only non-profit entity in the area receives a disproportionate share of and we ask that the medical staff do what they can to balance and distribute this load with all agencies and not just the hospital. Discussion and concern was raised by a few board members regarding losses and expenditures back to back. Mr. Rogers reminded the

board that due to billing issues, new personnel being added, and the start up of the Provider Program Services would have a delay in billing and revenue generation, and that the agency was doing the program to prevent losing good paying patients without the service, which was the basis for the board approving the addition of these services over two years ago. Additionally, some medical providers were 3-5 months behind in signing a large amount of patient charts which creates revenue and concurrent billing delays for the agency. Mr. Rogers offered to the board to have a breakout session scheduled regarding operations of the agency for them to review and become more familiar with agency operations, fleet management, and staffing. Mr. M. Tucker made a motion to approve the home health reports and forms, seconded by Mr. R. Tucker.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

Medical Staff Report – Dr Flatt discussed blood utilization and clinical management of inpatient care regarding use of labs and diagnostics. Mr. M. Tucker made a motion to approve the Med Staff report, seconded by Mr. R. Tucker.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

CEO Report – Mark Rogers - Mr. Rogers turned the floor over to Mrs. Joyce Brooks. **Auxiliary President Report – Joyce Brooks** – reported they had a good month in June. The Auxiliary will continue to work through the summer, but Auxiliary activities are scaled back in the summer months.

Foundation/Public Relations - Mary Ellis, RN, Public Relations – Deferred.

Update on USDA Loan Progress – Mr. Rogers discussed that the project was proceeding forward and that Nabholz had been issued their approval to proceed recently. Everyone is excited about the project after a very long wait. Grants for the lots on the SW corner of the facility were submitted on 30 June at the closing and we are tracking their approval through the USDA for site development of facility needs including overflow parking. Groundbreaking ceremony is in the planning stages at this time. Additional grant of \$18K for disaster preparation with the OSDH Hospital Preparation Package (HPP) has been exhausted and readied for deployment as part of our ongoing growth in disaster capability and response program within the National Incident Management System.

EmCare/Swing Bed Status – We continue to struggle to pay EmCare verses the cost of PA's. BKD continues to note that we have not increased volume as a result. PA DeiTorto is still out on an extended medical condition. PA Oldham from Hugo and Dr. Earls continue to fill in for him until his medical situation is resolved/addressed. We need to add swing bed program back into facility for the positive revenue potential continuously emphasized by BKD on their reviews/discussions with the executive team.

Mr. R. Tucker made a motion to approve the CEO report, seconded by Mr. M. Tucker.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

Mr. R. Tucker made a motion to end regular session and go into executive session at 1:35 pm, seconded by Mr. Lawless.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

Mr. R. Tucker made a motion to end executive session and resume regular session at 2:03 pm, seconded by Mr. Lawless.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

Action taken in executive session. – Mr. M. Tucker made a motion to approve the Q/A report, seconded by Mr. Lawless.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

Old Business – Mr. Rogers updated board on the ongoing challenges in bringing current files with the credentialing program due the performance dismissal of prior staff and turnover in administration along with the impacts of the prolonged illness of the long-term former medical director. Credentials Committee Chairman, Dr. Ellis, is aware of our issues and has assisted the staff in bringing files current as well as providing for temporary privileging of other staff, mostly contract staff such as the CRNA. Facility has been working with CMH’s administrator and credentialing manager with a complete 6-week long complete audit of the credentialing program including on the job training for the staff by the credentialing manager. Mrs. Westbrook is now getting the training and has picked up where the audit left off with CMH. Ms. Mills will be the back up once all primary training is complete and files are all brought current.

New Business – None.

Adjourn – Mr. M. Tucker made a motion to adjourn at 2:13 P.M, Mr. Lawless seconded.

Vote Was: AYE: Lawless, M. Tucker, R. Tucker.
NAY: None

Motion Carried.

Chairman of the Board
Bruce Lawless

Date